How Do I Create a Survey?

Add /workspaces to the url
Login to the website
Click the down arrow next to Add New Item
Click Evaluation
Type in the Name of the Evaluation
Type a Description in the workspace
Click Create Evaluation
On the next screen, click on the name of the Evaluation
Click Add Question
Select the Question Type
Type the Question in the Question workspace
Click Add
Type the Answer (multiple or multiple select) in the Script prompt
Click ok
Assign Points to the each Answer
Click Add Question(s)
Take Survey when all questions are added

or

Login into the website area
Page +
Click Content Space Page
Name the Page
Create Page
Click Design Mode to On
Click Forms Tab
Drag Survey icon to the new page, then same as above:
Click Add Question
Select the Question Type
Type the Question in the Question workspace
Click Add
Type the Answer (multiple or multiple select) in the Script prompt
Click ok
Assign Points to the each Answer
Click Add Question
Take Survey when all questions are added